



Delaware Township Board of Supervisors

Regular Meeting

March 11, 2015

MINUTES

WORKSHOP

Call to Order was made at 5:04 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jeffrey Scheetz, Bob Luciano, Thomas Ryan, Thomas Farley, Township Solicitor, and Krista Predmore.

Public comment on Agenda – None.

Items discussed:

- Filing cabinets
- Township Kitchen Use Policy and Checklist
- Cub Scout request
- Eagle Scout Projects [Witheral & Grieger]
- Fire Co. – Private Road Conditions
- Request for Letter of Support by Challenge Pocono Mountain Triathlon

Motion to adjourn the workshop was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jeff Scheetz, Bob Luciano, Thomas Ryan, Thomas Farley, Township Solicitor, Krista Predmore and Jon Tresslar of Boucher & James.

Public comment on Agenda – None.

Mr. Ryan noted three motions would be added to the end of the agenda regarding items from the workshop.

1. **Motion** to accept the Minutes from Board of Supervisors meeting dated February 25, 2015 was made by Dr. Scheetz with second by Mr. Luciano. Mr. Luciano abstained. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Treasurer's Report presented by Mr. Ryan.



2. Motion to accept the Treasurer's Report dated March 11, 2015 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
3. Motion to pay General Fund bills in the amount of \$20,591.18 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
4. Motion to pay Recreation Fund bills in the amount of \$2,237.56 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
5. Motion to transfer \$610,463.41 from the Wayne Operational Reserve to the Wayne Building Block CD was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
6. The Delaware Township Volunteer Fire Report was presented by Captain Sean Hughes.

OLD BUSINESS

None.

NEW BUSINESS

7. **Motion** to table the bid award for the Akenac Park Emergency Access Driveway project until Wednesday, March 25, 2015 on the condition that the Township engineer provides additional documentation on the bids and references was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
8. **Motion** to approve an abatement of taxes for tax year 2015 for Scott and Kathleen Henderson of Lot 28 ABCD BLK W-401 Sec 4 in Wild Acres; tax map # 169.03-02-36 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
9. **Motion** to approve an abatement of taxes for tax year 2015 for John Sivo of Emery Road; tax map # 176.00-01-09.010; control # 02-0-101241 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
10. **Motion** to approve advertisement of a public hearing regarding Delaware Township Planning Commission's proposed changes to Ordinance 110.7 3 (C) Commercial – Principal Permitted Uses and 3 (C) Conditional Use was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
11. **Motion** to approve Ed Hammond and Luis Usera to participate in the Certified Playground Safety Inspector Prep Course in the amount of \$390 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



- 12. Motion** to approve Ed Hammond and Luis Usera to attend “Cooking for Crowds – Volunteer Food Safety” in Milford on Monday, March 16, 2015 from 6:00pm to 8:30pm at a cost of \$40 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
- 13. Motion** to approve Krista Predmore to attend the PMGA Administration Course on April 19, 2015 from 8am to 4pm in Hershey, PA in the amount of \$125 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 14. Motion** to approve Vector Security proposal to upgrade the security system at the municipal building and the EMA building in the amount of \$1290 with a monthly monitoring fee of \$20.00 for each building was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 15. Motion** to approve building use request by Delaware Township Zoning Hearing Board for March 31, 2015 from 7:00pm to 9:00pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 16. Motion** to approve building use request for both hall and kitchen use by the Historical Society every third Thursday of each month starting March 19th through October 15th from 6:00pm to 11:00pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
- 17. Motion** to approve Park use request by Pike County Democratic Committee for their annual picnic on July 19, 2015 from 12:00pm to 5:00pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
Noted: Township will request insurance certificate and be named as additional insured.
- 18. Motion** to approve field use request by DFL starting July 20, 2015 through November 1, 2015; Monday through Friday 5:30pm to 8:30pm and Saturdays from 9:00am to 8:00pm. Requesting to use fields 1, 2, & 3 each of the requested days was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
Noted: Township will require insurance certificate, be named as additional insured as well as require rosters before season begins.
- 19. Motion** to approve costars proposal # 13214 from Stone Office, Inc. for Datum Filing Systems in the amount of \$6,268.05 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
- 20. Motion** to bid old filing cabinets at cost determined by the bidder to the highest bidder was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

- 21. Motion** to dispose of old filing cabinets if not bid upon as determined by the Delaware Township Board of Supervisors was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
- 22. Motion** to write a letter of approval for Alphone Grieger's Eagle Scout project on Township land for the construction of a sign for American Legion Post 851 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Township Easter Egg Hunt – March 28, 2015 from 1:00pm to 3:00pm at Akenac Park

On April 7, 2015 at 6:30pm – The Planning Commission will meet informally with Kiley Associates to discuss the Delaware Plaza project. If any members of the public would like to attend, please feel free.

Public Comment: None.

Motion to close the regular meeting of the Board of Supervisors was made by was made by Dr. Scheetz with a second by Mr. Ryan. Voting: Aye: Scheetz, Ryan. Nay: None. **Motion** carries.

Motion to open executive session was made by Dr. Scheetz with a second by Mr. Ryan. Voting: Aye: Scheetz, Ryan. Nay: None. **Motion** carries.

EXECUTIVE SESSION re Potential Litigation

Motion to close executive session was made by Dr. Scheetz with a second by Mr. Ryan. Voting: Aye: Scheetz, Ryan. Nay: None. **Motion** carries.

Motion to adjourn was made by Mr. Scheetz with second by Mr. Luciano. All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Township Administrator/Assistant Treasurer